

**PROPOSAL
FOR
SINGING HILLS RECREATION CENTER REPLACEMENT: ADDITION OF
SENIOR CENTER, TECH. CENTER AND GYMNASIUM
6805 Patrol Way, Dallas, Texas 75241**

PROPOSAL DUE DATE: **May 4, 2018**

SUBMITTED BY:

(Business Name)

(Business Address)

TO: City of Dallas, Business Development and Procurement Services
Room 3/F/North, City Hall
1500 Marilla Street, Dallas, Texas 75201

Gentlemen:

The undersigned, having examined the drawings, project manual(s), the site of the proposed work and being familiar with all of the conditions surrounding the work, including the availability of materials and labors, hereby proposes to furnish all labor, materials, services, equipment and appliances, overhead, profit, and bonds required in conjunction with or property incidental to ALL WORK for **"Singing Hills Recreation Center Replacement: addition of Senior Center, Tech. Center and Gymnasium**, located at 6805 Patrol Way, Dallas, Texas 75241, in conformance with the drawings and project manual(s) prepared by **Perkins + Will Architects**, dated March 28, 2018, for the lump sum base amount of:

_____ Dollars (\$_____)

Note: For the price previously listed, amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.

SCHEDULE OF UNIT PRICES

For the purpose of any addition or reduction in the quantities of Work items from those indicated in the Plans and Specifications, the following Unit Prices shall prevail. The Proposer further agrees that, in the case of variation of quantities from those shown or specified, the following Unit Prices will be used in adjusting the Contract Sum. Unit Prices provided include materials, delivery, installation, services, equipment, specified warranty, and appliances required in conjunction with or properly incidental to all Work, applicable taxes, and Contractor's Overhead (i.e. all jobsite and home office overhead, including project management and field supervision and all other field expenses, such as job site trailer, telephone, utilities, Worker's Compensation, insurance, permits, performance & payment bonds) and Profit. Refer to Specification Section 01 22 00.

Unit Price No. 1

- Moisture Vapor Emission Control System \$_____ per L.F.

Unit Price No. 2

- Drilled Piers \$_____ per L.F.

Unit Price No. 3

- Deletion of Casings \$_____ per L.F.

Unit Price No. 4

- Ceiling Access Panels \$_____ per L.F.

Unit Price No. 5

- Metal Studs Partition \$_____ per L.F.

Unit Price No. 6

- Painting \$_____ per L.F.

Unit Price No. 7

- Ceiling Grids \$_____ per L.F.

CHANGES IN THE WORK

For the purpose of any addition or reduction in the Work, if any, which causes an increase or decrease in the actual Contract Sum, the combined total of Contractor's Overhead (all jobsite and home office overhead, including project management and field supervision and all other field expenses, such as job site trailer, telephone, utilities), Applicable Taxes, Insurance, Bonds and Profit shall be adjusted in the following percentage times the actual invoice cost increase(s) above, or savings below, the amount included in the Contract not to exceed the following percentage:

Overhead and Profit: 15%

TRENCH SAFETY

Value of Trench Safety included in the Base Proposal amount as a separate line item. (If not applicable, fill in \$0.00) _____

_____ Dollars (\$_____)

ACKNOWLEDGEMENTS

The undersigned hereby acknowledges receipt of the following addenda to the Drawings and Project Manual, all of the provisions and requirements of which addenda have been taken into consideration in the preparation of this proposal:

Addendum No. _____ dated _____ Addendum No. _____ dated _____
Addendum No. _____ dated _____ Addendum No. _____ dated _____

TIME OF COMPLETION

The undersigned agrees to complete the Work, including normal weather delay days, within a period of **365 Calendar Days** from Notice to Proceed. Contractor will be expected to take necessary measures to complete the work on time. It is anticipated that a **Notice to Proceed** will be issued around **July 15, 2018**. The Proposer shall indicate below if they propose to complete ALL work, including any accepted alternates, within a period of time shorter than the allowed **365 Calendar Days** or if they accept the given time allowed.

Work will be completed within _____ Calendar Days from Notice to Proceed.

If the Contractor fails or refuses to complete the contracted Work within the Contract Time, as specified in this Proposal form, the Building Construction Services Agreement, any amendment or supplement to the Building Construction Services Agreement, or in any proper extension to the Contract Time granted by the Owner, then the Contractor agrees, as a part of the consideration for the awarding of the Contract, to pay the Owner the amount of liquidated damages as stipulated in this Proposal form and the Building Construction Services Agreement for each calendar day that the Contractor has not substantially completed the Work after the expiration of the Contract Time provided.

The stipulated amount for **liquidated damages** shall be **\$500.00** per calendar day. Reference the Project Manual, City Building General Conditions, Article 8, Paragraph 8.2(c).

The undersigned affirms that the stipulated base proposal sum represents the entire cost per Contract Documents as defined in the Instructions to Proposers, Article 1, Paragraph 1.1.3 (Drawings, Project Manuals and Addenda) and that no claims will be made on account of any increase in wage scales, material prices, insurance, cost indexes, or any other rates affecting the construction industry and/or this project.

Respectfully submitted,

Date _____

Signed: _____

Title: _____

Firm Name: _____

Legal Address: _____

Telephone No.: _____

Fax No.: _____

Organized as a: (Mark One)

Proprietorship _____ Partnership _____ Corporation _____

Under the Laws of the State of _____

SEAL: If a corporation, emboss seal in space provided below.

Note: Do not detach Proposal and Bid Bond from other papers. Fill in with **blue** ink and submit complete with other papers. Name should be typed or printed under all signatures in the proposal and accompanying Bid Bond.

END OF PROPOSAL

City of Dallas
Surety Supplemental Information



NOTE TO BIDDERS: All bidders will be required to complete this form before a bid is accepted as complete. Failure to do so may disqualify your bid

The bidder must complete this form regardless of whether or not the same information is given in the Bid Bond:

1. Complete name and address of Surety Company for Performance and Payment Bonds:

Incorporated in the State of _____ and qualified to transact business in the State of Texas.

2. Name of the Attorney-in-Fact for the Surety Company:

3. The name of the Resident Agent of the Surety Company in Dallas County, Texas (this must be a name of a natural person residing in Dallas County, Texas):

4. Address of the Resident Agent of the Surety Company in Dallas County, Texas, (this must be a street address and not a post office number):

Telephone Number

Name of Bidder

Address of Bidder

Address of Bidder

Phone Number of Bidder

City of Dallas
BIDDER'S AFFIDAVIT



Date of Bid Opening

**The following information is required by City Council Resolution #89-3570.
Failure or Refusal to complete this form may result in bid rejection.**

The undersigned certifies that safety records from the Dallas OSHA office or local OSHA office in which this firm does business does not reflect penalties for six (6) or more Serious violations, none of which can be Repeat violations, nor may it reflect three (3) or more Willful violations, none of which may be Repeat violations, within the preceding three (3) years.

Name of Signatory

Title

Address

Corporate Authorized Signatory (Only)

Title

Address

(The above signature must be made by a corporate officer.)

Legal Name of Bidder

Address

SWORN TO AND SUBSCRIBED BEFORE ME on this _____ day of _____,

20____, to certify which witness my hand and seal of

NOTARY PUBLIC, STATE OF _____

Printed Name of Notary

My Commission Expires On: _____



CITY OF DALLAS

Business Inclusion and Development Affidavit

It is the policy of the City of Dallas to involve qualified Minority and Women-Owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's construction, procurement and professional services contracts. The City and its contractors shall not discriminate on the basis of race, age, color, religion, national origin, or sex in the award and performance of contracts. In consideration of this policy, the City of Dallas has adopted the Business Inclusion and Development Plan (BID Plan) for all City of Dallas contracts.

M/WBE Participation Goals

The BID Plan establishes subcontracting goals and requirements for all prospective bidders to ensure a reasonable degree of M/WBE meaningful business inclusion and participation in City contracts. It is the goal of the City of Dallas that a certain percentage of work under each contract be executed by one or more M/WBEs. For the purpose of participation percentages, the City of Dallas does not include amounts paid to the prime by the sub contractor.

On May 14, 1997 the City Council adopted the following M/WBE participation goals without consideration for a specific ethnicity or gender (Resolution Number 97-1605):

<u>Construction</u>	<u>Architectural & Engineering</u>	<u>Other Professional</u>	<u>Other Services</u>	<u>Goods</u>
25.00%	25.66%	36.30%	23.80%	18.00%

The apparent low bidder/most advantageous proposer shall agree to meet the established goals or must demonstrate and document a "good faith effort" to include M/WBEs in subcontracting opportunities. The apparent low bidder/most advantageous proposer who fails to adequately document good faith efforts to subcontract or purchase significant material supplies from M/WBEs may be denied award of the contract by the City based on the contractor's failure to be a "responsive" or "responsible" bidder.

By signing below, I agree to provide the City of Dallas, Business Development & Procurement Services department with a completed copy of all required forms provided within the Business Inclusion and Development document package. I understand that, for the purpose of M/WBE subcontracting participation, any amounts paid to the prime from the sub contractor should not be included in the above listed participation amount. Finally, I understand that if I fail to provide all of the required documents within five (5) business days after notification, my bid may be deemed "non-responsive" and I may be denied award of the contract.

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. Please DO NOT use the "Enter" key.)

Bid Number: _____ **Company Name:** _____

Typed or Printed Name of Certifying Official of Company **Date**

Signature of Certifying Official of Company **Title**



**CITY OF DALLAS
RFP/RFQ CONTRACTOR'S AFFIDAVIT
HISTORY OF M/WBE UTILIZATION FORM**

Project Name: _____ Bid/Contract #: _____

Has your company sub-contracted with M/WBE firms in the past? Yes No If yes, please complete the section below.
Historical utilization is not limited to City of Dallas contracts. Please include historical M/WBE utilization with other entities as well.

Name of the Entity Contract Name Phone Number	Project Name/ Contract Type	Total Contract Amount	M/WBE Goal	M/WBE Actual Participation (\$)	M/WBE Actual Participation (%)	# of M/WBE Firms Utilized

I certify that the information included in this History of M/WBE Utilization Form is true and complete to the best of my knowledge and belief. I further understand and agree that all information will be reviewed and verified by the Business Inclusion and Development Compliance staff.

Company Name: _____
 Officer's Signature: _____ Title: _____
 Printed Name: _____ Date: _____



**CITY OF DALLAS
ETHNIC WORKFORCE COMPOSITION REPORT**

(Note: Please use the Tab button, mouse or arrows to move from one section to the next. *Please DO NOT use the "Enter" key.*)

Company name: _____

Address: _____

Bid #: _____

Telephone Number: _____ - _____ - _____ **Ext.** _____

Email Address: _____

Please complete the following sections based on the ethnic composition of the (location) entity which is listed on the signature page, form BDPS-FRM-116.

Employee Classification	Total No. Employees		White		Black		Hispanic		Other	
	Male	Female	M	F	M	F	M	F	M	F
Administrative/ Managerial										
Professional										
Technical										
Office/Clerical										
Skilled										
Semiskilled										
Unskilled										
Seasonal										
Totals:										

Officer's Signature

Title

Typed or Printed Name

Date

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor or other person doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.

A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of person who has a business relationship with local governmental entity.

2 Check this box if you are filing an update to a previously filed questionnaire.

(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)

3 Name of local government officer with whom filer has employment or business relationship.

Name of Officer

This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.

A Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?

Yes

No

B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?

Yes

No

C Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?

Yes

No

D. Describe each employment or business relationship with the local government officer named in this section.

4

Signature of person doing business with the governmental entity

Date

ENVIRONMENTAL RECORD AFFIDAVIT

For purposes of this Affidavit:

(A) the term "Bidder/Proposer" includes any and all authorized officers, employees, agents, or other representatives of Bidder/Proposer working in that capacity on behalf of Bidder/Proposer within the past three (3) years prior to the date of this Affidavit;

(B) the term "Environmental Laws" includes the (i) Clean Air Act, (ii) Clean Water Act, (iii) any rules, regulations, or ordinances promulgated pursuant to either of the above-mentioned acts by State, Federal, or local regulatory authorities, or (iv) any other State, Federal, or local environmental law, rule, regulation, or ordinance related to the protection of the environment, including but not limited to solid waste disposal, hazardous waste disposal, illegal discharges of pollutants, and other similar environmental laws, rules, regulations, and ordinances.

I, _____, the duly authorized representative of _____ (hereinafter called the "Bidder/Proposer"), hereby swears on behalf of Bidder/Proposer the following:

(1) That Bidder/Proposer has received and read the Contractor Environmental Packet. Bidder/Proposer also understands that the Contractor Environmental Packet is not intended to be all-inclusive, but rather a guideline for environmental responsibility.

[Strike the item indicated below that does NOT apply in this Affidavit.]

(2) That Bidder/Proposer has not been served with any notices of violation or notices of enforcement or had any civil or criminal fines or penalties imposed by any regulatory authority for a violation of any Environmental Laws within the past three (3) years prior to the date of this Affidavit.

(3) That Bidder/Proposer has been served with any notices of violation or notices of enforcement or had any civil or criminal fines or penalties imposed by any regulatory authority for a violation of any Environmental within the past three (3) years prior to the date of this Affidavit as follows:

[If Item (3) applies, use a separate sheet to list the notices of violation or enforcement, and any adjudications of actual violations, along with copies of any compliance documents issued by the regulatory authority in connection with the notices or actual violations, and attach the separate sheet to this affidavit.]

Subscribed to and sworn before me on this the ___ day of _____, 20__

[Seal]

Notary Public
State of Texas
My commission expires _____

CONCRETE/CEMENT DELIVERY CERTIFICATION

I, _____, the _____ [state title of officer of company] of _____ [legal name of Portland cement or concrete manufacturer], do hereby certify that the concrete/cement products delivered between _____ and _____ to the City of Dallas project known as _____ utilizes Portland cement produced by vendors who:

- (1) are in compliance with all applicable state and federal environmental standards relating to the emission of NOx, including all applicable TCEQ and EPA rules and regulations; and
- (2) operate kilns with emissions that exceed the standards for NOx emissions set out in 30 Tex. Admin. Code § 117.3110(a)(1)-(4) (as provided presently and as may be amended in the future) by the following percentage amounts:
 - (a) for each **long wet kiln**, 10 percent lower than the standard for long wet kilns located in Ellis County, Texas as set out in 30 Tex. Admin. Code §117.3110(a)(1)(B) *[As of 3-9-11, wet kiln NOx emissions can NOT exceed 3.6 lbs per ton of clinker produced.]*;
 - (b) for each **long dry kiln**, 20 percent lower than the standard for long dry kilns located in Ellis County, Texas, as set out in 30 Texas. Admin. Code §117.3110(a)(2) *[As of 3-9-11, dry kiln NOx emissions can NOT exceed 4.1 lbs per ton of clinker produced.]*;
 - (c) for each **preheater kiln**, 20 percent lower than the standard for preheater kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Cod §117.3110(a)(3) *[As of 3-9-11, preheater kiln NOx emissions can NOT exceed 3.0 lbs per ton of clinker produced.]*; and
 - (d) for each **preheater-precalciner or precalciner kiln**, 35 percent lower than the standard for preheater-precalciner and precalciner kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code §117.3110(a)(4) *[As of 3-9-11, preheater-precalciner or precalciner kiln emissions can NOT exceed 1.8 lbs per ton of clinker produced.]*.

CONCRETE/CEMENT MANUFACTURER:

Print Name and Title

SUBSCRIBED and SWORN TO before me this ____ day of _____, 20__.

[Seal]

Notary Public, State of Texas

My commission expires: _____

CEMENT PREFERENCE CERTIFICATION

I, _____, the _____ [state title of officer of company] of _____ [legal name of bidder company], do hereby certify that my bid for concrete products utilizes Portland cement produced by vendors who:

- (1) are in compliance with all applicable state and federal environmental standards relating to the emission of NOx, including all applicable TCEQ and EPA rules and regulations; and
- (2) operate kilns with emissions that exceed the standards for NOx emissions set out in 30 Tex. Admin. Code § 117.3110(a)(1)-(4) (as provided presently and as may be amended in the future) by the following percentage amounts:
 - (a) for each **long wet kiln**, 10 percent lower than the standard for long wet kilns located in Ellis County, Texas as set out in 30 Tex. Admin. Code § 117.310(a)(1)(B) *[As of 3-9-11, wet kiln NOx emissions can NOT exceed 3.6 lbs per ton of clinker produced.]*;
 - (b) for each **long dry kiln**, 20 percent lower than the standard for long dry kilns located in Ellis County, Texas, as set out in 30 Texas. Admin. Code § 117.3110(a)(2) *[As of 3-9-11, dry kiln NOx emissions can NOT exceed 4.1 lbs per ton of clinker produced.]*;
 - (c) for each **preheater kiln**, 20 percent lower than the standard for preheater kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(3) *[As of 3-9-11, preheater kiln NOx emissions can NOT exceed 3.0 lbs per ton of clinker produced.]*; and
 - (d) for each **preheater-precalciner or precalciner kiln**, 35 percent lower than the standard for preheater-precalciner and precalciner kilns located in Ellis County, Texas, as set out in 30 Tex. Admin. Code § 117.3110(a)(4) *[As of 3-9-11, preheater-precalciner or precalciner kiln NOx emissions can NOT exceed 1.8 lbs per ton of clinker produced.]*.

BIDDER:

Print Name and Title

SUBSCRIBED and SWORN TO before me this ____ day of _____, 20__.

[Seal]

Notary Public, State of Texas

My commission expires: _____