



PARK AND RECREATION DEPARTMENT RESERVATIONS Fee Structure

Revised December 2015

SPECIAL EVENTS

Accounts	Fees Per Hour			Deposit
Application Processing Fee	Attendance	Fee		\$450 – Alcohol being served No Alcohol – see scale below
	0 – 500	\$10		
	501 – 2500	\$25		
	2501 – 10,000	\$50		
	10,001 – 20,000	\$100		
	Over 20,000	\$200		
Special Event & Lease Fee	Attendance	Event Fee	Lease Fee	\$450 – Alcohol being served No Alcohol – see scale below
	0 – 500	\$50 – \$100	\$50 - \$250/day	
	501 – 1500	\$100 – \$500	\$250 - \$500/day	
	1501 – 3000	\$500 – \$100	\$750 - \$1000/day	
	3001 – 5000	\$750 – \$1500	\$1000/day	
	5001 – 10,000	\$1500 – \$2500	\$1500/day	
	10,001 – 20,000	\$2500 - \$4000	\$2000/day	
	20,001 – 30,000	\$4000 - \$6500	\$2500/day	
	Over 30,000	\$6500 - \$8500	\$3000/day	
Runs, Walks, Cycling Events Fee (Minimum of 100 participants)	\$200 per event			\$450 – Alcohol being served No Alcohol – see scale below
	\$2.00 per participant			

- **Alcohol:** Requires Dallas police Officer starting at the time of alcohol being served for the duration of the event. Police Officer's work on a 4 hour minimum.

No Alcohol Deposit:

Attendance	Deposit
0 – 499	\$400
500 – 999	\$600
1000 – 1499	\$800
1500 – 1999	\$1000
2000 – 5000	\$1200
Over 5000	\$1500

- A separate clean-up deposit of \$600 is required for all building reservations utilized in conjunction with a Special Event. (AD -15.4)

WHITE ROCK LAKE BUILDINGS

Building	Fees Per Hour Resident	Fees Per Hour Non-Resident	Deposit
Winfrey Point 951 Winfrey Point Way Dallas, Texas 75218 Capacity – 271 standing			
Monday - Thursday	\$100 (4 hour minimum)	\$120 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
Friday – Sunday	\$160 (4 hour minimum)	\$190 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
Big Thicket 430 E. Lawther Dallas, Texas 75218 Capacity – 50 standing			
Monday - Thursday	\$60 (4 hour minimum)	\$70 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol
Friday – Sunday	\$76 (4 hour minimum)	\$82 (4 hour minimum)	\$600 – With Alcohol \$400 - No Alcohol

- A \$50 Consumption Fee will be added to the rental fee if applicable.
- **Alcohol:** Requires Dallas police Officer starting at the time of alcohol being served for the duration of the event. Police Officer's work on a 4 hour minimum.
- Hours of operation for WRL venues are 9A – 11P.
- A separate clean-up deposit of \$450 is required for all building reservations utilized in conjunction with a Special Event. (AD -15.4)
- Buildings are reserved on Saturday mornings until noon due to runs in the park. Check Special Event Schedule to define if a client can get in before noon on the weekend.

ATHLETIC FIELDS

Accounts	Fees Per Hour Unlighted Field	Fees Per Hour Lighted Fields
Registered COD Athletic Leagues	\$25	\$50
Practice Use	\$25	\$50
Youth Leagues (Monday – Friday)	\$12	\$30
Youth Leagues (Weekend)	\$20	\$30
Tournament Fee	\$200	\$200
Kiest Complex	\$30	\$60
Reverchon #1	\$30	\$60
Hulcy #3, 4, 5, 6	\$30	\$60

- Timers on lighted fields are adjusted based on time of year.
- All Athletic reservations require 48 hours notice.
- All field reservations are made in whole hours and cannot start on the half hour.
- Practice accounts are allowed up to 3 hours of time per week in one hour increments or all at one time.

RECREATION CENTERS – AFTER HOURS – FRIDAY thru SUNDAY

Room	Capacity	Fees Per Hour	Deposit
Large Room with Kitchen	100	\$75 (2 hour minimum)	\$200
Gym or new addition with Kitchen	150 – 200	\$80 (2 hour minimum)	\$200
Any combination of rooms		\$120 (2 hour minimum)	\$200
Center with Stages	150 – 200	\$90 (2 hour minimum)	\$200

- Deposits paid with credit card will be refunded within 5 – 10 business days. All other forms of payment will be refunded within 4 – 6 weeks.

PICNIC AREAS

	Hours and Days	Fees Per Hour
City Parks with Pavilions	8:00 AM – 10:00 PM Monday - Sunday	\$30 (3 hour minimum)
Samuell Farm (no pavilion)	9:00 AM – 5:00 PM Wednesday – Sunday	\$30 (3 hour minimum)

OUTDOOR WEDDINGS

	Hours and Days	Fees Per Hour
City Parks	8:00 AM – 10:00 PM Monday - Sunday	\$25 (2 hour minimum & 3 hour limit)

- Any City of Dallas park in the park system can be used for a wedding and/or reception. A list of preferred parks by City of Dallas citizens is located on the www.dallasparks.org website. There are also parks in the city that are privately managed.

NOTES:

- All public parks located within the City of Dallas, except for those park amenities for which the Park Board has established and posted the hours of operation are closed to the public from 11:00 PM – 5:00 AM.
- If a park user wishes to extend a reservation past the designated hours of park closure, a request for curfew waiver may be submitted to the Reservations Manager for consideration by the Park Board.